The Attendance Registration & Access Control software module is used to register attendance of delegates in a conference meeting, and to control access to the conference facilities in the conference room.

Functions

The functionality of Attendance Registration & Access Control software falls into two categories:

**Attendance Registration:**
It is possible to specify entrance requirements that delegates have to meet before entering the meeting. This normally means delegates have to insert an ID-card in a card reader, either at the entrance to the meeting or at the conference unit. Registration at a conference unit can also be done by pressing the ‘Present’ button.
It is possible to display lists on-screen of all ‘present’ and ‘absent’ delegates, and print hard copies.

**Access Control:**
The settings specified for Attendance Registration can be used for access control. This means that although delegates can enter the meeting, they cannot use any of the conference unit’s facilities (such as microphone and voting) without access requirements. Access is controlled by means of ID-cards, with or without PIN-code (free seating). There is an option whereby delegates register attendance at the entrance using an ID-card reader, and a specific conference unit is then made available for them (fixed seating).
Access control can be done on the conference unit only by ID-card with or without PIN-code or PIN-code only (fixed seating).

Ordering information

**DCN-SWAT Conference Software Attendance & Access**
Used for registering and accessing facilities in the conference room. Can only be used in combination with DCN-SW and DCN-SWDB software modules. Can not be used with the DCN Wireless Discussion System (DCN-WCCU).
Order number **DCN-SWAT**
DCN-SWAT-E Conference Software Attendance & Access E-code
Used for registering and accessing facilities in the conference room. Can only be used in combination with DCN-SW and DCN-SWDB software modules. Can not be used with the DCN Wireless Discussion System (DCN-WCCU). Electronic authorization code.
Order number DCN-SWAT-E

DCN-SW Conference Software Main Module
A platform on which all other Conference software modules run.
Order number DCN-SW

DCN-SW-E Conference Software Main Module E-code
A platform on which all other Conference software modules run. Electronic authorization code.
Order number DCN-SW-E

DCN-SWDB Conference Software Delegate Database
Can only be used in combination with DCN-SW.
Order number DCN-SWDB

DCN-SWDB-E Conference Software Delegate Database E-code
Can only be used in combination with DCN-SW. Electronic authorization code.
Order number DCN-SWDB-E